

**CLAY COMMUNITY SCHOOLS  
REGULAR SESSION SCHOOL BOARD MEETING  
Thursday, February 13, 2020  
7:00 P.M.**

Notice is hereby given that the Clay Community Schools Board of Trustees will meet in regular session on Thursday, February 13, 2020, at 7:00 p.m. in the Board Room of the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834.

**AGENDA**

- I. Call to Order
- II. Consent Agenda
  - A. Claims
  - B. Board Meetings
  - C. Field Trips
  - D. Personnel
- III. Comments from Patrons
- IV. Old Business
  - A. Board Policy 6305 – School Wellness – Revision – Second Reading
- V. Superintendent’s Report
- VI. New Business
  - A. 2-Hour Delay Waiver for Classified Instructional and Office Staff
  - B. 2020 Summer School Course Offerings
  - C. Adult Education Grant Application
  - D. eLearning Day Plans for Individual Buildings
  - E. Board Policy Appendix K – Alcohol and Controlled Substance Testing Policy for Commercial Drivers License (CDL) Employees – Revision – First Reading
  - F. Request to Purchase Track & Field Timing System for Northview High School
  - G. Naming Request for the CCS Auxiliary Gym
  - H. MOU for Emergency Preparedness and Mutual Aid
  - I. Wabash Valley Education Alliance
  - J. Approval of Conflict of Interest Statement
  - K. Bus Driver Handbook Revisions – First Reading
- VII. Board Member Comments
- VIII. Future Agenda Items
- IX. Adjournment

**BOARD MEETING ITEMS 2/13/2020**

**I. Call to Order – Pledge and Prayer**

**II. Consent Agenda**

**A. Claims**

Claims will be sent under separate cover, and approval is recommended.

**B. Board Meetings**

Enclosed are the school board minutes for the following meetings, and approval is recommended:

Board of Finance Meeting: January 9, 2020

Regular Session: January 9, 2020

Green Reference Page \_\_\_\_\_

**C. Field Trips**

Enclosed are the proposed field trips, and approval is recommended.

Green Reference Page \_\_\_\_\_

**D. Personnel**

Enclosed are the personnel items, and approval is recommended.

Pink Reference Page \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote \_\_\_\_\_

**III. Comments from Patrons**

**IV. Old Business**

**A. Board Policy 6305 – School Wellness – Revision – Second Reading**

Information regarding proposed changes to Board Policy 6305 was presented at the January 9, 2020, regular session, and no changes were proposed during the first reading. Your approval is recommended.

Tan Reference Page \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote \_\_\_\_\_

**V. Superintendent's Report**

**VI. New Business**

**A. 2-Hour Delay Waiver for Classified Instructional and Office Staff**

As per the Classified Handbook, it is recommended that the Board waive the 2-hour delay time missed by Category II and III Classified Instructional and Office Staff for January 13, 2020. Your approval is recommended.

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote \_\_\_\_\_

**B. 2020 Summer School Course Offerings**

Enclosed is a list of proposed summer school course offerings. Dates and times will be set once the last day of school is known. Tentatively, plans are for a May 26 – June 15 summer school session. Courses are always offered at Clay City Jr/Sr High School, but enrollment numbers would determine if the courses can be held there or not. Clay City students are always welcome to attend the Northview classes. Your approval of the proposed summer school course offerings and the proposed fees is recommended.

Yellow Reference Page \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote \_\_\_\_\_

**C. Adult Education Grant Application**

Mr. Pete Kikta, Assistant Principal/Director of Secondary At-Risk Programs, is requesting permission to apply for an adult education grant. Your approval is recommended.

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote \_\_\_\_\_

**D. eLearning Day Plans for Individual Buildings**

Information is included in the board packet regarding the need to prepare for eLearning days at individual buildings. If an eLearning day is called at an individual building(s) that needs to be closed for the day and the other schools could remain in session, it is recommended that this would not count as one of the 5 corporation-wide eLearning Days that has been allotted to CCS. Your approval is recommended.

Yellow Reference Page \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote \_\_\_\_\_

**E. Board Policy Appendix K – Alcohol and Controlled Substance Testing Policy for Commercial Drivers License (CDL) Employees – Revision – First Reading**

Information is included the board packet regarding the need to revise Board Policy Appendix K. This is a first reading, so no vote is necessary.

Yellow Reference Page \_\_\_\_\_

**F. Request to Purchase Track & Field Timing System for Northview High School**

Information is included in the board packet regarding a request from NHS Principal Chris Mauk to purchase a track & field timing system to communicate with the scoreboard and video display board. ECA money will be utilized to purchase this item. Your approval is recommended.

Yellow Reference Page \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote \_\_\_\_\_

**G. Naming Request for the CCHS Auxiliary Gym**

Information is included in the board packet regarding a request from CCHS Principal Jeff Bell to name the CCHS Auxiliary Gym in honor and memory of Angus J. Nicoson. Mr. Bell was the Chairman of the Naming Committee, as per Board Policy 9205, and the Committee voted unanimously to name the gym after Mr. Nicoson. Your approval is recommended.

Yellow Reference Page \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote \_\_\_\_\_

**H. MOU for Emergency Preparedness and Mutual Aid**

Information is included in the board packet regarding an MOU for Emergency Preparedness and Mutual Aid between and among area school corporations. This MOU was prepared by Attorney Michelle Cooper and can be utilized in the event of an emergency situation impacting CCS and surrounding school corporations that adopt this document. Your approval is recommended.

Yellow Reference Page \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**I. Wabash Valley Education Alliance**

Information is included in the board packet and will be shared at the board meeting regarding the Wabash Valley Education Alliance. Your approval to support the alliance is recommended.

Yellow Reference Page \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**J. Approval of Conflict of Interest Statement**

Enclosed is a conflict of interest form for a new employee. The conflict of interest form needs to be approved by the Board. A copy is to be forwarded to the Indiana State Board of Accounts. Your approval is recommended.

Yellow Reference Page \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**K. Bus Driver Handbook Revisions – First Reading**

Proposed changes to the bus driver handbook are included in the board packet. No vote is required. The handbook will be brought back to the March 12 board meeting for a second reading and approval.

Yellow Reference Page \_\_\_\_\_

**VII. Board Member Comments**

**VIII. Future Agenda Items**

**IX. Adjournment**